



Dear Families of Incoming Pre-K Students,

Pre-K Informational Meetings

If you have a child who will be 4 years old by September 1, 2017, we would love to invite you to an informational meeting. At this meeting you will learn more about how you can participate in this free, quality preschool program in our district. We will have a short presentation sharing information about the program and give parents an opportunity to ask questions. Parents will be asked to fill out a short survey to ensure your child will be ready for registration. If you are not able to attend an informational meeting please call the Pre-K office at 608-845-4807 to ensure you receive the information needed to complete the on-line registration process.

Step 1 – Provide Documents to VASD

Informational Meeting dates and times: (Choose One)

Regardless of which Pre-K site your child will attend in fall, the following provides information for how to register your child with the district. Legacy students (students already enrolled at a Pre-K site) also need to complete all the registration steps but will continue in the Pre-K program at the current site he/she attends.

WHERE: **Verona Public Library**
500 Silent Street
Verona, WI 53593

WHEN: **Tuesday, January 17** 9:30 am – 10:30 am

WHERE: **Sugar Creek Elementary (Step Room)**
420 Church Avenue
Verona, WI 53593

WHEN: **Tuesday, January 17** 5:00 pm – 6:00 pm

WHERE: **Stone Crest Apartments**
5673 King James Court
Fitchburg, WI 53719

WHEN: **Tuesday, January 24** 6:00 pm – 7:00 pm

WHERE: **Boys and Girls Club**
4619 Jenewein Road
Fitchburg, WI 53711
* VASD Translators will be available

WHEN: **Thursday, January 26** 6:00 pm – 7:00 pm

WHERE: **Fitchburg Public Library**
5530 Lacy Road
Fitchburg, WI 53711

WHEN: **Monday, January 30** 5:00 pm – 6:00 pm

WHAT TO BRING: Child's Birth Certificate
Proof of Residency – You must provide one (1) document from Category A **and** two (2) documents from Category B

If your child is from out of state or out of country, immunization information

Category A – One (1) document

Category B – Two (2) documents

- | |
|---|
| <input type="checkbox"/> Real estate tax bill
<input type="checkbox"/> Signed lease
<input type="checkbox"/> Mortgage document or payment book
<input type="checkbox"/> Residency Attestation
<input type="checkbox"/> Military housing letter
<input type="checkbox"/> Section 8 letter |
|---|

- | | |
|--|--|
| <input type="checkbox"/> Gas bill
<input type="checkbox"/> Electric bill
<input type="checkbox"/> Water/Sewer bill
<input type="checkbox"/> Phone bill (no cell)
<input type="checkbox"/> Cable bill
<input type="checkbox"/> Vehicle registration
<input type="checkbox"/> Bank statement | <input type="checkbox"/> Public aid card
<input type="checkbox"/> Medicaid card
<input type="checkbox"/> Food stamp card
<input type="checkbox"/> Credit card statement
<input type="checkbox"/> Pay check stub
<input type="checkbox"/> City sticker receipt
<input type="checkbox"/> Driver's license/State ID |
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If you are not attending a Pre-K informational meeting please bring the following items to the VASD Pre-K Office.

WHERE: VASD Pre-K Office
Located at Country View Elementary School
710 Lone Pine Way
Verona, WI 53593

WHEN: Tuesday, January 24 8:00 am – 11:30 am * VASD Translators will be available
12:30 pm – 3:00 pm

Wednesday, January 25 8:00 am – 12:00 pm
5:00 pm – 7:00 pm

Thursday, January 26 8:00 am – 3:00 pm

WHAT TO BRING: Child’s Birth Certificate
Proof of Residency – You must provide one (1) document from Category A **and** two (2) documents from Category B
If your child is from out of state or out of country, immunization information

Category A – One (1) document

Category B – Two (2) documents

- Real estate tax bill
- Signed lease
- Mortgage document or payment book
- Residency Attestation
- Military housing letter
- Section 8 letter

- Gas bill
- Electric bill
- Water/Sewer bill
- Phone bill (no cell)
- Cable bill
- Vehicle registration
- Bank statement
- Public aid card
- Medicaid card
- Food stamp card
- Credit card statement
- Pay check stub
- City sticker receipt
- Driver’s license/State ID

Spanish Translators will be available:

Tuesday, January 24 at Country View Elementary (710 Lone Pine Way, Verona, WI 53593) from 8:00 am - 11:30 am * VASD Translators will be available

Thursday, January 26, at Boys and Girls Club (4619 Jenewein Road, Fitchburg, WI 53711) from 6:00 pm – 7:00 pm
* VASD Translators will be available

Step 2 – Online Registration

Parents or guardians may register children who will be 4 years old on or before September 1, 2017 for the Verona Area Pre-K Program. On-line registration will be available for parents starting February 20, 2017 at 6:00 am – February 24, 2017 at 12:00 pm. Parents will receive their unique Snapcode and instructions for completing the process in the mail or e-mail before February 17, 2016. If you have not filled out a short survey about your child during the informational meetings please call the Pre-K office to ensure you receive the information needed to complete the on-line registration process. Only parents that have either filled out the short survey or completed step 1 will receive letters to continue the registration process. Placement will happen in the order on-line registration is submitted. Step 1 needs to be completed before your child will be placed in Step 2.

Step 3 - Confirmation

Once you have completed step 1 and step 2 your child will be placed at a Pre-K site. In June, 2017 your family will be notified which site and session your child will be attending.

Please feel free to contact Jennifer Skibba with questions about registration.

Sincerely,

Jennifer Skibba
Early Learning Coordinator
Verona Area School District
608-712-9697 (cell)