

Classroom Code of Conduct - Pre-K Sites will be implementing school board policy.

This Classroom Code of Conduct is written to be in compliance with Wisconsin Law. It is in addition to existing policies relative to student conduct.

The Verona Area School District is committed to maintaining an educational atmosphere of excellence. Teachers are expected to create a positive classroom environment that is conducive to learning and self-discipline. Students are expected to behave in a manner that is based on respect and consideration for the rights of others and which helps to create an effective learning environment. Students are to allow teachers to instruct effectively and students to participate in learning activities. Students are further expected to know and abide by the rules of behavior established by the classroom teacher, school administration, and Board of Education. Parents/guardians should be aware of their children's activities, performance and behavior in school, and are asked to cooperate and consult with the school to prevent or address any concerns.

Student behavior that is dangerous, disruptive, or unruly and interferes with the teacher's ability to teach effectively will not be tolerated. Any student who engages in such behavior may be subject to removal from class and placement as outlined below. In addition, the student may be subject to disciplinary action in accordance with established Board of Education policies, school rules, and municipal/state/federal ordinances. Removal from class under this Code does not prohibit the District from pursuing or implementing other disciplinary measures, including but not limited to detentions, suspensions or expulsion, for the conduct for which the student was removed.

This Classroom Code of Conduct applies to all students in grades Pre-K-12. This code does not apply to students who merely need a brief time away from class to refocus.

For the purpose of this code, a "class" is any class, meeting or activity that students attend, or in which they participate while in school or under the control or direction of the District. "Class" also includes regularly scheduled District sponsored extracurricular activities, during or outside of school hours, either on or off campus. A "teacher" is any Wisconsin Department of Public Instruction certified professional personnel. Other District employees may process "Classroom Code of Conduct" violations through the "teacher" responsible for the class. A "teacher of a class" means the regularly assigned teacher of the class, or any teacher assigned to teach, monitor, assist in or oversee the class.

1. Student Removal From Class: A student may be removed from class for, but not limited to, the following reasons: Dangerous, disruptive, damaging, or unruly behavior, or behavior that violates expectations set forth in Board policies.

When a student is removed from class under this Code of Conduct, s/he will be escorted to the building director. The teacher removing the student will notify the building director or designee and inform him/her of the reason for the student's removal. A written explanation of the circumstances and reasons for the removal shall be given to the administrator or designee within 24 hours of the student's removal from class.

2. Placement: This Code of Conduct distinguishes between two, essentially separate kinds of removal from class: short-term or temporary removal, and long-term removal. Short-term removal is likely to be disciplinary in nature, and addresses circumstances where the student's presence is disruptive to the class on a particular day. Long term removal, on the other hand, is essentially a forced transfer of the student out of the particular class in excess of five (5) class periods. The building director or designee shall decide whether a student who has been removed from a class by a teacher for violating the Classroom Code of Conduct is to be placed in either a long-term or a short-term placement.
3. Parent/Guardian Notification:
 - Short Term Removal from Class: Under this Code of Conduct, the teacher who initiated the removal of a minor student from class will notify parent/guardians within 24 hours of the incident that caused the student to be removed from his/her class. The classroom teacher will keep written logs or records regarding unsuccessful attempts to contact the parent/guardians of the student who was removed from his/her class and provide these to the building director or designee within 24 hours of the student's removal from class.
 - Long Term Removal from Class: Under this Code of Conduct, when the reason for removal is serious or long term, the building director or designee will notify the parent/guardian of a minor student. Students removed from a class who are also subject to disciplinary action as suspension or expulsion will be subject to all legal and policy requirements.
4. Removal of Students with Disabilities: Under this Code of Conduct, removal from class and change in educational placement involving students with a disability will be made consistent with state and federal laws and regulations.

The District shall not discriminate in enforcing the Classroom Code of Conduct on the basis of sex, race, religion, national origin, ancestry, color, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or other disabilities. Discrimination complaints shall be processed in accordance with established District complaint procedures.