

**Eligibility**

A child must be four years old on or before September 1<sup>st</sup> to participate in the Verona Area Pre-K Program. There will be no early admission to the program.

**Attendance**

In the event that a child will be absent from school, we ask that a parent/guardian contact the Pre-K site office prior to 8:30 a.m. In addition to this call, if the child rides a rural bus route, it is requested that you contact Badger Bus Lines, Inc. at 608-310-4444 prior to 7:00 a.m.

Any pattern of excessive absence (excused or unexcused) greatly inhibits the learning process. The Verona Area School District will respond to any student accumulating five (5) consecutive absences or a total of ten (10) absences in a semester.

**Attendance - Early Sign Out/Late Arrival**

Students will not be allowed to leave the school grounds during the school day for any reason without permission from a parent/guardian and the knowledge of school personnel.

In the event that a child is arriving late to school or leaving early, we request that a parent/guardian stop in the office to sign the child in/out. Parents/guardians must notify the school in writing or by telephone whenever someone other than the custodial parent/legal guardian will be picking up a student. The adult must have a form of identification with a picture to ensure your child's safety.